

LEGISLATIVE COMMITTEE

Revised June 2015

PURPOSE Monitor, maintain, assess, and disseminate proposed legislative, policy, and regulatory changes affecting Social Security and employment tax programs at the federal and state levels of government. Provide analyses and proposed responses to NCSSSA leadership and other appropriate officials.

RESPONSIBILITIES

1. Review the Congressional Record, Federal Register and other national publications and identify proposals encompassing public sector, NCSSSA program issues. Work with appropriate entities to ensure ongoing monitoring of, and necessary action on, issues of importance to NCSSSA, its member states, and state and local government employers and employees nationwide. Establish and maintain a working relationship with, and monitor websites of, the Senate Finance Committee, House Ways and Means Committee and appropriate national organizations including, however not limited to, Government Finance Officers Association (GFOA), National Association of State Retirement Administrators (NASRA), National Conference of Public Employees Retirement Systems (NCPERS), and National Council on Teacher Retirement Systems (NCTR).
2. Ask member states to monitor proposed legislation in their state legislatures that may affect Social Security coverage and requirements. Assist member states, as requested, with formulating information for them to submit to officials in their legislative and executive branches prior to or after adoption of state legislation that would be in conflict with federal laws.
3. Throughout the conference year, monitor proposals and recommend whether NCSSSA will support, oppose, or remain neutral on federal legislative and regulatory issues. Confer with the NCSSSA President on all such matters and assist him/her in drafting proposed letters to federal officials and/or preparation of possible testimony before Congress or regulatory bodies related to such proposals.
4. The Legislative Committee Chair will coordinate communication, on behalf of the full Committee, with the NCSSSA President, by the most efficient and effective means possible (usually via telephone and/or email) to facilitate a timely decision and appropriate action on legislative or regulatory proposals.
5. Prepare and provide testimony or documents directed to federal legislative and regulatory officials, as directed by the President. Prepare the annual Issues Statement for the NCSSSA President, Vice President, and Vice President Designate to use during their annual leadership meetings in Baltimore, Maryland, and Washington, D.C. Testimony or preparation of the documents may require a pre-assessment via survey or other means of the NCSSSA membership, to establish statistical and/or factual data. Survey results shall be made available to the NCSSSA

membership upon request.

6. Prior to any travel required by the NCSSSA President, secure authorization for travel reimbursement. Submit a detailed accounting (receipts) of travel expenses incurred to both the NCSSSA President (for approval) and Treasurer (for payment).
7. The Chair or designee shall prepare and present a Legislative Committee Report at the Annual Conference, highlighting committee activities. The written report must be prepared consistent with the Secretary's prescribed requirements.
8. The outgoing Chair shall prepare and submit any proposed procedural changes to the Governing Documents Committee within 30 days following the Annual Conference. Changes may also be recommended during the conference year if deemed necessary and appropriate.
9. The Chair may be designated as a full member of the Governing Documents Committee at the discretion of the President.