

## VICE PRESIDENT DESIGNATE

Reviewed 2015

**PURPOSE** Serves as a training officer for future leadership as Vice President and President. This position serves as an Assistant to the President and Vice President and will serve on the Program Committee. This position also serves as the Chair of the Membership Committee, if appointed by the President. Maintain the integrity and purpose of the Organization through professional relationships with NCSSSA members, federal officials and other organizations. (Note: The Vice President Designate would optimally come from the pool of Regional Vice Presidents or a Committee Chair).

### **RESPONSIBILITIES**

1. Provide leadership in achieving objectives that benefit the Organization as a whole. Dedicate both the time and effort necessary to serve the NCSSSA membership and properly perform the duties assigned.
2. Perform Executive Committee duties including raising procedural, policy, fiscal, or other matters of importance to the Organization. Assist in the active resolution of problems or issues before the Executive Committee and assist in planning future Organizational goals and objectives.
3. Attend the Annual Leadership Meeting with the President and First Vice President in Washington D.C. and Baltimore, Maryland.
4. The outgoing Chair shall prepare and submit proposed changes to the above procedures to the Governing Documents Committee within 30 days following the Annual Conference. Changes may also be recommended during the conference year if deemed necessary and appropriate.