

NCSSSA Constitution and By-Laws

Constitution

Section I.

The Federal Government by law and regulations has imposed upon the states specific administrative obligations pertaining to the inclusion of public employees under the Federal Old Age, Survivors, Disability, and Health Insurance System (OASDHI), together with other Federal employment tax administration. It is essential that the Administrators designated in the respective states have a medium for the consideration of common problems and the exchange of ideas and information. As an instrument therefore the National Conference of State Social Security Administrators is herewith created and maintained.

Section II.

Membership shall be open to: (a) the person (herein defined to mean State Administrator) in each state (herein defined to include territory) responsible for the administration of the State's obligation pertaining to the inclusions of public employees under OASDHI, and/or (b) the person in each State responsible for the administration of the State's obligations pertaining to federal employment tax policy. Each such State may designate one or more persons to participate in the activities of the Conference, but each State shall have only one vote on any conference matter. Representatives of each interstate instrumentality included under an OASDHI agreement and/or representatives of any governmental employer's payroll system, upon payment of the required membership fee, may participate in the conference proceedings, without vote.

Section III.

At least one annual conference shall be held at the time and place selected by the officers of the Conference, except when national emergency requires otherwise. The agenda for the Conference shall be formulated by the Executive Committee.

Section IV.

Each annual conference shall elect from its membership, a President, a First Vice-President, five Regional Vice-Presidents, whose term of office shall be for one year. A Secretary and a Treasurer shall be elected for alternating two-year terms beginning with the year 1995 and 1996 respectively. Each Regional Vice President shall represent specific areas of the United States located within the Regions designated by the Social Security Administration as follows:

REGION 1 - SSA regions 1 and 2

REGION 2 - SSA regions 3 and 4
REGION 3 - SSA regions 5 and 7
REGION 4 - SSA regions 6 and 8
REGION 5 - SSA regions 9 and 10

Section V.

When an officer resigns or becomes ineligible for membership, the vacancy shall be filled within thirty (30) days, as follows:

- (a) If the vacancy is in the office of President, the vacancy shall be filled from candidate(s) presented by the Nominating Committee and receiving a majority vote of eligible members of the Conference as polled by the Nominating Committee.
- (b) If the vacancy is in the office of First Vice-President, the vacancy shall be filled from candidate(s) presented by the Nominating Committee and receiving a majority vote of eligible members of the Conference as polled by the Nominating Committee.
- (c) If the vacancy is in the office of the Regional Vice-President, the vacancy shall be filled from candidate(s) presented by the Nominating Committee and receiving a majority vote of eligible members of the Region as polled by the Nominating Committee.
- (d) If the vacancy is in the office of Immediate Past President, the next qualified Past President Preceding shall fill the vacancy.
- (e) If the vacancy is in the office of Secretary or Treasurer, the vacancy shall be filled from candidate(s) presented by the Nominating Committee and receiving a majority vote of eligible members of the Conference as polled by the Nominating Committee.

NCSSSA as amended August 4, 1999

Section VI.

Any dues paying member of the Conference shall be entitled to hold office. Office is defined per Section IV of the NCSSSA Constitution.

Section VII.

The affairs of the Conference, including the fixing of any membership fee, shall be conducted by the Executive Committee. The Executive Committee shall be comprised of the President, Immediate Past President, the First Vice-President, the five Regional Vice-Presidents, the Secretary and the Treasurer.

as amended August 16, 1994

By-Laws

1. No substantive resolution committing the National Conference of State Social Security Administrators to any matter of policy, or any legislative proposal, or pertaining to the organization or functioning of the Conference, shall be considered at the annual meeting unless not less than thirty days prior to the opening of the Conference written copies of the proposed resolution are received by the President, Secretary, and Chairman of the Resolutions Committee.

The Secretary shall forthwith transmit all such resolutions to each member State Administrator. Any proposed modification of any such resolution may be made by the Resolution Committee only after consulting the sponsor. No resolution shall pertain to more than a single proposal.

This by-law may be suspended by vote of two-thirds of the State Administrator in attendance at the annual meeting.